

Enchantment at Hamilton Homeowners Association

Architectural Control Committee (ACC)

No exterior property modifications can be made until approved by the ACC Committee.

Before submitting any modification, the homeowner MUST be familiar with the current “Enchantment of Hamilton Homeowners’ Association Inc. Rules and Regulations.

A comprehensive description of permitted exterior property modifications can be found on the Enchantment website under “Enchantment of Hamilton Homeowners’ Association Inc. Rules and Regulations”, Section XI, Architectural Control Committee (ACC). Alternatively, a hard copy of the Rules and Regulations can be obtained from the ACC Folder on the desk in the clubhouse lobby.

You are required to fill out this Property Modification Form (PMF) when you decide to undertake exterior property modifications. The Property Modification Form must be accompanied by the appropriate information as described on the attached Property Modification Form.

Place the completed Property Modification Form and drawing in an envelope addressed “ATTN: ACC” and place the envelope in the ACC Folder on the desk in the clubhouse lobby.

The ACC shall have the obligation to answer such written request received within 30 days of receipt of such request. The date will be noted when the requested Property Modification Form is received by the ACC.

Submission of the Property Modification Form and its subsequent approval or denial does not replace the owner’s obligation to abide by all Hamilton Township ordinances and permit requirements, as well as county and state law. If approved, all changes must be completed within 180 days or a new Property Modification Form must be submitted.

Homeowners or their contractors (if applicable) shall utilize the “Call Before You Dig Program”. To request a FREE mark out of underground facilities, call 811 or 1-800 272-1000 at least three full business days before any landscaping modifications or digging starts.

Statement of Homeowner Responsibilities

All work must be completed exactly as per the submitted Property Modification Form that was reviewed and approved by the Board designated Architectural Control Committee (ACC). If the work is not completed as described in the approved Property Modification Form, the Board has the authority to direct you in writing to correct the work; or, if necessary, order the alteration removed and everything restored to its original status. You must reapply to the ACC to address and seek approval for any alteration from the original approved Property Modification Form.

